

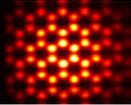
# Topical Research Meeting on Topological States in Strongly Interacting Light-Matter Systems

**19–20 March 2018**

**De Vere Horwood Estate, Milton Keynes, UK**

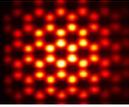
**[trm-tims2018.iopconfs.org](http://trm-tims2018.iopconfs.org)**

**#IOPTIMS2018**



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## Contacts

Please read this handbook prior to the event as it includes all of the information you will need while on-site. If you do have any questions or require further information, please contact a member of the conferences team.

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We hope that your time at the conference is trouble free. If you do encounter any problems, please report them to the conferences team who will make every effort to rectify the issues as soon as possible.

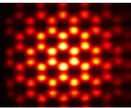
## Disclaimer

The Institute of Physics and the De Vere Horwood Estate accept no responsibility for any accident, loss or damage to a participant's property during the event.

## Organising committee

- Eran Ginossar, University of Surrey, UK
- Eytan Grosfeld, Ben-Gurion University, Israel.
- Marzena Szymanska, University College London, UK

The committee's photographs are appended at the back of this document.



## Venue

The conference will be held at the De Vere Horwood Estate in Milton Keynes, with the technical sessions taking place in the **Eyre suite** and the posters, exhibition and lunch in the **1911 lounge**.



### **De Vere Horwood Estate**

Mursley Road  
Little Horwood  
Milton Keynes  
MK17 0PH

A location map can be downloaded from the conference website at <http://trm-tims2018.iopconfs.org> or via the venue website at <https://www.phcompany.com/de-vere/horwood-estate/contact/>

## Travel

The estate is centrally located, 11 miles from Milton Keynes. This is a 25 minute drive from J14 of the M1, 40 minutes from Luton airport and 1 hour from Heathrow.

The satellite navigation co-ordinates for those driving to the conference are 51.958921, -0.843010 (Mursley Road, post code MK17 0PH). Free car parking is available on site.

If you are arriving by train or coach, you are advised to get a taxi to the estate. The closest railway station is Milton Keynes Central and for coaches it's Milton Keynes Coachway, there are usually taxis readily available on rank or you can phone for a taxi on the following numbers:

Milton Keynes Taxi - Tel: 01908 220022

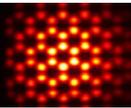
Milton Keynes Airport Taxi - Tel: 01908 263263

## Accommodation

Accommodation for those that pre-booked during online registration is provided on-site at the De Vere Horwood Estate. If you are arriving on Sunday, your accommodation is on a bed & breakfast basis, and for those staying on Monday night, dinner is also included.

All rooms include:

- hair dryer
- pen and pad
- basic toiletries
- iron and ironing board
- tea and coffee making facilities
- laptop sized safe



Check in is from 15:00, and check out is prior to 11:00. Reception is available 24 hours a day. The desk is manned from 07:00-23:00 and between these times the night's team is available.

Breakfast is served from 06:30 until 10:00 in the main restaurant. The restaurant is also available for dinner for those arriving early or extending their stay.

### Facilities

The hotel offers a gym, heated swimming pool and sauna, which are open for use by hotel and conference guests. All-weather tennis courts are also available.

The gym is equipped with a range of cardiovascular and resistance training equipment and is suited to most levels of fitness. Hotel guests aged 17 and younger are not permitted to use the gym but can use the pool at certain times.

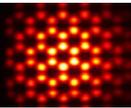
For more information on the fitness facilities, visit the website at [www.phcompany.com/de-vere/horwood-estate/gym-pool/](http://www.phcompany.com/de-vere/horwood-estate/gym-pool/)

### Programme

The programme is available to download via the website at <http://trm-tims2018.iopconfs.org>. A printed copy will be included in your welcome pack.

### Invited speakers

- Alberto Amo (Université de Lille, France)
- Jaqueline Bloch (CNRS-C2N, France)
- Iacopo Carusotto (University of Trento, Italy)
- Srivatsan Chakram (University of Chicago, USA)
- Attila Geresdi (Delft University of Technology, Netherlands)
- Michael Hartmann (Heriot Watt University, UK)
- Sven Höfling (University of St Andrews, UK)
- Atac Imamoglu (ETH Zurich, Switzerland)
- Takis Kontos (Ecole Normale Supérieure, Paris, France)
- Dimitri Krizhanovskii (University of Sheffield, UK)
- Karyn Le Hur (CPHT, Ecole Polytechnique, France)
- Peter Leek (University of Oxford, UK)
- Julia Meyer (University of Grenoble, France)
- Pérola Milman (Université Paris Diderot – CNRS, Paris, France)
- Shruti Puri (Yale University, USA)



- Paulo Santos (Paul-Drude-Institut für Festkörperelektronik, Germany)
- Babak Seradjeh (Indiana University, USA)

## Registration

Registration will be held in the **1911 lounge** located directly outside the meeting room at the times listed below. All attendees will receive a registration pack which includes a copy of the programme, a list of participants and a conference badge. Writing material will also be included.

The book of abstracts is available in digital format and can be downloaded from the conference website. If you want a copy to refer to while on-site, please save or print a personal copy.

Participants are asked to wear that badge at all times to help with security and to enable you to identify fellow participants. Replacement badges can be issued at the registration desk at a cost of £2.50 each.

Monday 19 March	08:00-18:30
Tuesday 20 March	08:30-17:00

Outside of these times and only in the case of emergency, please telephone 07881 923 142.

## Payment

The organiser reserves the right to refuse admission to any participant who has failed to pay their registration fee prior to the event.

## Catering

The registration fee includes unlimited tea and coffee and lunch on Monday 19 and Tuesday 20 March. Catering will be held in the **1911 lounge** at the times indicated in the programme.

## Social programme

A drinks reception will be held on Monday 19 March in the **1911 Lounge** from 18:30. All participants will be provided with two drink tokens which they can exchange at the bar.

The conference dinner will follow the reception in the Eyre Suite from 20:00. The menu is as follows:

### Starter:

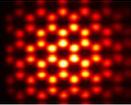
Fan of melon with air cured ham drizzled with a raspberry dressing  
Fan of melon with a raspberry dressing (*vegetarian*)

### Main:

Fillet of Meagre Stone Bass with walnut pesto  
Wild mushroom Gnocchi finished in a Garlic and Chardonnay cream (*vegetarian*)

### Dessert:

Chef's marinated fresh fruit and berry salad



Participants who have notified us of any dietary requirements will be catered for. Please make yourself known to the catering team.

It will not be possible to provide an alternative menu unless prior notification has been received. Please email [claire.garland@iop.org](mailto:claire.garland@iop.org) if you have any questions.

## WiFi

Free, superfast Wi-Fi with a maximum bandwidth of 100Mb is available throughout the hotel and up to 100m within the grounds. The username is IOP01 and the password is 'WiFi'.

## Presenter instructions

The meeting room will be equipped with audio-visual aids listed below. We recommend presenters make full use of the equipment in-situ and bring their presentation on a USB stick to load their talk onto the show laptop.

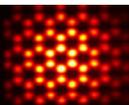
- 9ft projection screen in 16:9 format
- LCD projector
- Show laptop including Microsoft Office software
- Remote mouse clicker and laser pointer
- PA system

## Instructions for speakers

- Please bring the computer file of your PowerPoint or Apple Keynote presentation (on USB stick).
- Your presentation should be loaded on to the PC located in the meeting in the break preceding the start of your session. Please save your presentation file in the appropriate named folder saved on the desktop. Direct connection of personal laptops is the alternative approach; please ensure you have the correct adapters for your machine (the hotel can provide adapters for HDMI and VGA)

## Format and Technical Requirements

- For presentations created in MS Office for Mac PowerPoint 2010, be sure to add the extension .ppt at the end of your file (for example - mypresentation.ppt).
- To avoid potential problems with display fonts, please only use fonts common to both platforms (Arial, Courier, Courier New, Geneva, Georgia, Helvetica, Times, Times New Roman).
- For images in your presentations, it is preferable that the images are in jpg format. The image resolution must not exceed 1920 x 1080 pixels (width by height).
- Please ensure your presentation is using a 16:9 aspect ratio to fill the projection screens
- If you have embedded video files to your presentation, they must be any of the following formats mpg, mpeg, wmv avi or QuickTime (mov)
- Do not forget to upload any video files separately in addition to your PowerPoint presentation.



### Poster presenters

Posters will be on display for the duration of the event in the bar area located directly outside the meeting room. Posters must be no larger than A0 in size (118.9 x 841 mm / 46.8 x 33.1 inches), in a portrait format. Fixing material will be supplied.

### Exhibition

#### IOP Publishing

<http://iopscience.iop.org>

IOP has an expanding portfolio of applied physics and condensed matter journals.

New Journal of Physics (NJP) publishes important new research of the highest scientific quality with significance across a broad readership.

Journal of Physics Communications is a new open access journal for the rapid publication of high-quality research in all areas of physics.

#### Springer

<http://www.springer.com>

[Springer](#), part of Springer Nature, is a leading global scientific, technical and medical publisher, providing researchers in academia, scientific institutions and corporate R&D departments with quality content through innovative information, products and services. Springer's portfolio includes a large and established books list, and research journals including [Applied Physics B: Lasers and Optics](#), [Optical and Quantum Electronics](#), and [EPJD: Atomic, Molecular, Optical and Plasma Physics](#).

### Safety and emergency evacuation procedures

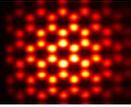
In the unlikely event of a fire alarm sounding please make your way to the nearest emergency exit. Please leave the building in an orderly manner as directed and assemble outside away from the building. Anyone who has special needs in the event of an emergency should make themselves known to staff on arrival.

### Smoking

In accordance with government legislation smoking is not permitted in any building, temporary enclosed structure or substantially enclosed space outside of buildings.

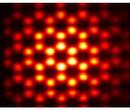
### First aid

If you fall ill or injure yourself during the conference, please report the incident to a member of staff who will call a trained first-aider. In case of serious injury, paramedics will be called. All members of the conferences team are also trained first aiders.



## General information

- Britain's currency is the pound sterling (£). Credit cards - especially Visa and Mastercard - are widely accepted in restaurants, bars, cafés and shops. American Express and Diners Club cards are less commonly accepted. There are plenty of cash machines (also known as cashpoints or ATMs) available on the campus.
- Value-added tax (VAT) is a 20% sales tax levied on most goods and services except basic food items, books and children's clothing. Restaurants must, by law, include VAT in their menu prices. If you are travelling for leisure or business purposes, you may be eligible for a VAT refund. The VAT refund scheme is called the Retail Export Scheme or Tax-Free Shopping.
- Electricity - British electrical standards are 50Hz 230 volts, so some North American and European electrical devices may require converters; all require plug adapters.
- Telephone - If you're visiting the UK from abroad, the UK dialling code is +44 (which replaces the 0).
- Emergencies - Visitors should be aware of their personal safety. Call 999 for the emergency services (police, fire and ambulance) which is a free call from any phone. You can also call 112 for non-life threatening assistance and to report crimes. To report non-urgent crime, call the police on 101 from within the UK.



## Appendices 1:

### Organising committee



Eran Ginossar



Eytan Grosfeld



Marzena Szymanska

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**[www.iop.org/conferences](http://www.iop.org/conferences)**

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